



# OFFICE OF THE DEAN KHYBER COLLEGE OF DENTISTRY PESHAWAR SITUATION VACANT

Applications are invited from the candidates for the following posts mentioned below in Khyber College of Dentistry-MTI Peshawar.

S#	Name of Posts	Qualification
1.	<b>Chairperson:</b> 1. <b>Oral &amp; Maxillofacial Surgery</b> 2. <b>Operative Dentistry</b> 3. <b>Prosthodontics</b> 4. <b>Paediatric Dentistry</b> 5. <b>Periodontology</b> 6. <b>Oral Medicine</b> 7. <b>Orthodontic</b> 8. <b>Oral Biology</b> 9. <b>Oral Pathology</b> 10. <b>Preventive &amp; Community Dentistry</b> 11. <b>Science of Dental Materials</b>	FCPS/CCST/PhD/MPhil or equivalent qualification Candidates will be assessed on their Teaching experience, research publications, leadership qualities and management skills. Applicant must currently hold a valid position in the relevant department/specialty at the Assistant Professor or higher level. Applications must be submitted within 15 days of advertisement and should include a covering letter, CV and the names & addresses of three referees, in hard copy form to the address below. MTI Act 2015 (amended from time to time), Rules & Regulations shall be applied. The applicant position of Professor, Associate professor and assistant professor at KCD will be assessed in accordance with MTI Act and regulations for promotion. They will be notified as Assistant/ Associate & Professors if they satisfy the eligibility criteria of MTI regulations (i.e. 8 years of experience as assistant professor to become associate professor and 8 years' experience as associate professor in the relevant specialty to become professor) Minimum qualification for assistant, Professor will be according to PMC erstwhile PMDC 2018, with additional regulations of MTI regulations 2020 amended 15-7-2020. <b>Note:</b> a. The MTI new regulations for selection and promotion are applicable to those who got promoted after implementations of MTI regulations 2020 amended 15-7-2020. b. Those who applied against advertisement published in February 2019 are exempted from depositing the processing fee. However they can submit updated CV. c. Candidates serving in other public/ autonomous institutions shall apply through proper channel. d. In case of civil servants the applicants must produce acceptance letter of resignation from civil services within one month of recommendation for the post by the competent authority.
2.	<b>Professor</b> 1. <b>Periodontology</b> 2. <b>Science of Dental Materials</b>	a. FCPS/MDS/PhD/ Mphil or equivalent qualification b. Eight (08) years of experience as Associate professor. c. At least 8 first or corresponding author papers in the current post (one per year) in addition to whatever paper requirement existed for the previous post. d. For Clinical Subjects, evidence of outstanding clinical performance documented by letters from peers e. For Basic subjects, documented evidence of excellence in teaching or development of innovative programs f. Evidence of National/International reputation-invited lectures, visiting professorships etc. g. Those applicants applying from other institutes, their faculty position of Professor, Associate professor and Assistant Professor will be judged in accordance with MTI Act and regulations. h. Candidates serving in other public/ autonomous institutions shall apply through proper channel. i. In case of civil servants, the applicants must produce acceptance letter of resignation from civil services within one month of recommendation for the post by the competent authority.
3.	<b>Assistant Professor</b> <b>Medical Education</b>	a. BDS or equivalent qualification in Dentistry approved and registered by the PMC/ PM&DC. b. Level II b or Level III post graduate degree or diploma in Medical Education/Health Professions Education, recognized by PMC/ PM&DC. c. Research papers: Two research papers in the relevant field are required. d. Candidates serving in other public/ autonomous institutions shall apply through proper channel. e. In case of civil servants the applicants must produce acceptance letter of resignation from civil services within one month of recommendation for the post by the competent authority.
4.	<b>Assistant Professor</b> <b>Basic Dental Subjects/Clinical</b> 1. <b>Oral Pathology</b> 2. <b>Oral Medicine</b>	a. Level III OR Level II b postgraduate Qualification OR Other equivalent qualifications in the specialty approved and recognized/ registered by the PM&DC. b. 2 years' experience as Lecturer/ Demonstrator/ instructor/ registrar before or after Level-II b in the relevant subject. c. One year experience as Lecturer / Demonstrator/ registrar before or after Level-III qualification. d. Two research papers in the relevant specialty e. Candidates serving in other public/ autonomous institutions shall apply through proper channel. f. In case of civil servants the applicants must produce acceptance letter of resignation from civil services within one month of recommendation for the post by the competent authority.
5.	<b>Demonstrator/ Lecturer (Contract)</b> 1. <b>Science of Dental Material</b> 2. <b>Operative Dentistry</b> 3. <b>Periodontology</b> 4. <b>Paediatric Dentistry</b> 5. <b>Preventive &amp; Community Dentistry</b> 6. <b>Oral Biology</b> 7. <b>Oral &amp; Maxillofacial Surgery</b> 8. <b>Orthodontics</b> 9. <b>Oral Medicine</b> 10. <b>Oral Pathology</b>	a. BDS or equivalent qualification. b. PMC (Interim or Final) criteria (Erstwhile PM&DC). c. MTI Act 2015, rules and regulations shall apply. <b>Note:</b> Those who applied against advertisement published in February 2019, are exempted from depositing the processing fee. However they can submit updated CV. Candidates serving in other public/ autonomous institutions shall apply through proper channel. In case of civil servants the applicants must produce acceptance letter of resignation from civil services within one month of recommendation for the post by the competent authority.
6.	<b>Experiential Registrar (contract)</b> 1. <b>Oral and Maxillofacial Surgery</b> 2. <b>Periodontology</b> 3. <b>Prosthodontics</b> 4. <b>Orthodontics</b> 5. <b>Operative Dentistry</b>	a. BDS with FCPS/MRCP or Diploma American Board or fellowship from PMC recognized institutes in the discipline of Periodontology. <b>Experience:</b> b. Experience in relevant specialty in tertiary care hospital after postgraduate qualification will be preferred. c. Only those candidates who passed their fellowship examination during last three years (closing date of advertisement) are eligible to apply for the post. <b>Note:</b> The Experiential Registrar position provides two years of clinical experience which will be awarded at the end of successful competition of two years tenure. Candidates serving in other public/ autonomous institutions shall apply through proper channel In case of civil servants the applicants must produce acceptance letter of resignation from civil services within one month of recommendation for the post by the competent authority
7.	<b>Institutional Medical Officers (for OT &amp; Ward) (contract)</b>	a. MBBS with Fellowship training completed in General Surgery from PMC recognized Medical College/University. b. Experience in a tertiary care hospital will be preferred. c. Candidates serving in other public/ autonomous institutions shall apply through proper channel. d. In case of civil servants the applicants must produce acceptance letter of resignation from civil services within one month of recommendation for the post by the competent authority.
8.	<b>Secretary to Dean (contract)</b>	Master degree from HEC recognized University. At-least three years relevant working experience in the similar capacity preferably in reputed organization. The candidate should be mature professional with excellent communication skill in written and spoken English. The candidate should have knowledge of recording minutes of meeting, record keeping and file management. The candidate must be computer literate and well versed with MS-Office.
9.	<b>Quality Assurance Officer (Contract)</b>	a. Candidate having BS/MS in TQM or MBA/Commerce/Management with 2 years relevant experience in Quality Assurance Department. b. Experience in development or implementation of policies and procedure/Manuals/ Internal Control. Prior experience in ISO certified organization, health care/public sector will be given preference.
10.	<b>Charge Nurse (Contract)</b>	Must be registered Grade A Nurse with Pakistan Nursing Council with current license to practice. 03 years general Nursing diploma course and one year midwifery diploma course from an approved school of nursing and midwifery in Pakistan. <b>OR</b> Bachelor Degree in General Nursing (BSN) GPA 2.5 (minimum) from an accredited Nursing Educational Institution approved by Pakistan Nursing Council. 01 year work experience for diploma graduates (01-year Internship for BSN Generic nurse only) in any recognized teaching institute/hospital. Required to be computer literate & English literate. Candidates serving in other public/ autonomous institutions shall apply through proper channel In case of civil servants the applicants must produce acceptance letter of resignation from civil services within one month of recommendation for the post by the competent authority.
11.	<b>Clinical Technician(contract)</b> 1. <b>Dental</b> 2. <b>Radiology</b>	Secondary School Certificate (Science subjects) from recognized Board and Diploma from a recognized medical faculty in the relevant field.
12.	<b>HR Assistant (contract)</b>	a. BBA (Hons)/MBA(HR) with (equivalent to 16 years) of education from HEC recognized University. b. Minimum 01 year experience in the relevant field in a reputed public/private organization is required.

### Terms & Conditions

- Application on the prescribed form (available from the Office of the undersigned or can be downloaded from [www.kcd.edu.pk](http://www.kcd.edu.pk)) accompanied with curriculum vitae, attested photocopies of Degrees/Diplomas, Academic Certificates, PMC/PMDC Certificate, House Job Certificates, experience certificates and research articles (in case of faculty positions) must reach the office of the undersigned within 15 days of the publication of this advertisement during working hours.
  - Services of selected/appointed candidates will be governed under the MTI Act 2015 & PMC/PM&DC Rules & Regulations (in case of faculty positions) made in this context and their services will be on the terms & conditions mentioned in appointment order. However, on their Selection/appointment, they will have to resign from Govt. Service if any.
  - Applicants should deposit a demand draft of Rs. 1000/- payable in name of Dean KCD Peshawar shall be attached with the application form as processing fee.
  - Interview calls will be issued to short listed candidates only. Shortlisting will be done through written test in relevant subject wherever so required.
  - In case of demonstrators/Lecturers, they shall apply only to a single specialty. Applicants applying to two or more than two specialties, their application shall stand rejected.
  - The applicants will be entitled for receipt of acknowledgement of their application forms if delivered personally.
  - If the closing date fixed for the receipt of application form falls on an official holiday, the next working day shall be considered as the closing date.
  - Any application after the closing date and time shall stand rejected.
  - Both in-service and fresh candidates can apply. In-service candidates shall apply through proper channel.
  - The Scrutiny Committee/Selection Committee shall be competent to reject application which is incomplete. However the aggrieved candidates can appeal to the Dean KCD for review. The decision of the BOG shall be final.
  - The competent authority reserves the right not to fill, increase or decrease the number of posts as per requirement of the institution.
  - Quota for Minorities and disabled persons shall be followed in accordance with the applicable rules/regulations of the Government of Khyber Pakhtunkhwa as amended from time to time.
  - Selected Clinical faculty members must do mandatory IBPs as per MTI-Act 2015 (amended from time to time).
- Any candidate may be disqualified and/or excluded from interview if he/she was:
  - Convicted by court of law.
  - Dismissed from public service.
  - Knowingly furnishes any false information.
  - Suppresses any information which may lead to his/her disqualification.
  - Attempts to obtain support for his/her candidature by improper means.
  - Submit forged certificates.
  - Tempers with the entry in his/her age or academic/experience certificates.
  - Misbehaves in the interview.
- Original documents should be produced at the time of interview.