

# Khyber College of Dentistry, Peshawar

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[www.kcd.edu.pk](http://www.kcd.edu.pk)



## **BID SOLICITATION DOCUMENTS FOR Hiring of Internet Services for KCD FOR THE YEAR 2022-25**

**Note:** The prospective bidder is expected to examine the Bidding Documents carefully, including all Instructions, Terms & Conditions, and Specifications etc. Failure to furnish all information required by the Bidding Documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

**Prof. Dr. Manzar Anwar Khan**  
**DMS Store**  
Store Section KCD Peshawar

**Prof. Dr. Hasham Khan**  
**Chairman Purchase Committee**  
KCD Peshawar

**Mr. Kifayat Ullah**  
**Manager IT**  
MTI-KTH/KMC/KCD

**Ahmed Shujja Orakzai**  
**Network Administrator**  
MTI-KTH/KMC/KCD

**Kafeel Ahmad**  
**Incharge IT**  
KCD Peshawar  
(End User)

**Fahad Saeed**  
**Accounts Officer**  
KCD Peshawar

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## **1. INTRODUCTION**

Medical Teaching Institution (MTI)/ Khyber College of Dentistry, Peshawar invites sealed bids from the eligible bidders for hiring of internet services. Open Competitive bidding under rule 14(2) (a) "**Single Stage one Envelope**" bidding procedures of Khyber Pakhtunkhwa Public Procurement Regulatory Authority KPPRA Rules 2014.

<b>Description</b>	<b>Dates</b>
Pre-bid meeting	19-05-2022 at 10:00 Am
Last date and time for Bid submission	24-05-2022 at 11.00 AM
Bid Security	Rs. 250,000/-

## **2. INSTRUCTIONS TO BIDDERS**

1. This Bidding procedure will be conducted in light of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Act, and Rules made there-under along with Standard Bidding Documents of KCD-MTI.
2. Pre-bid meeting with the interested bidders will be held on the above mention time and date in the Administration Block of the Institution.
3. Any bid received after the deadline for submission of bids shall not be entertained and shall be returned unopened to the Bidder. Delay on part of the bidder or courier service shall not be entertained.
4. All the bidders are required to provide annexure wise complete requisite documents with page marking for their Technical Evaluation / Qualification as prescribed under the rules.
5. The bid should be complete in all respect and must be signed by the bidder. The offer (FOR) must be mentioned in the bid. Bidders are essentially required to provide correct and latest postal/email/web addresses, phone/mobile/fax numbers for actively and timely communication.
6. For any query, clarification regarding Services / Bid Solicitation Documents (BSD), the applicants may send a written request at least one day prior to the opening date.
7. The Bidder may after its submission withdraw its bid prior to the expiry of the deadline prescribed for submission of bids. Withdrawn bids will be returned unopened to the Bidders.
8. Any bid not received as per terms and conditions laid down in this document are liable to be ignored. No offer shall be considered if:
  - a. Received without bid security/CDR;
  - b. Received after the date and time fixed for bid submission;
  - c. The tender document and the bid is unsigned;
  - d. The offer is ambiguous;
  - e. The offer is conditional;
  - f. The offer is from blacklisted firm;
  - g. Bid must be typed; hand written contents shall NOT be accepted;
  - h. Bid found in violation of condition mentioned in tender notice or BSD.

9. Usage of correction fluid & corrections are strictly prohibited unless duly initiated.
10. No erasing / cutting etc. shall be allowed on the offer; such erasing/cutting etc. will lead to rejection of offer.
11. The bidder submitting bid in the name different from his own will be summarily rejected.
12. Any direct or indirect effort by a bidding firm to influence the committee during the process of selection of a bidder or award of contract, shall lead to rejection of its bid.

### **3. ELIGIBILITY CRITERIA**

- Bidders must give compliance to the below mentioned clauses as these are mandatory to being eligible for the bidding process. Relevant certificates must be attached.
- The bidder must be registered with KPPRA, Income / Sales Tax Department reflected as Active Tax Payer on the list of FBR, and having NTN, KNTN.
- The bidder shall provide an undertaking that the bidder has not been declared black listed by any institution duly attested by Oath Commissioner/Notary public.
- Bidders shall not be eligible to bid if they are under a declaration of Ineligibility for corrupt and fraudulent practices issued by any government organization in accordance with the Section 44(1) KPPRA Rules 2014.
- If the bidder provides details concerning his qualifications as false/incorrect or incomplete.

### **4. GENERAL CONDITIONS**

1. KCD Peshawar shall evaluate the proposal as per mandatory evaluation criteria set out in these documents.
2. Alternative bid via single bid shall not be considered and shall be rejected.
3. At any time prior to the deadline for submission of bids, KCD Peshawar may, for reason to be recorded, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the bidding documents by addendum. However, after bid opening no alteration in bid documents shall be allowed.
4. If a bid is not substantially responsive, it will be rejected for the said bidding.
5. Dean KCD Peshawar may accept or reject any or all of the bids under Rule 47 of KPPRA Rules, 2014.
6. The Service Provider must provide fiber connectivity between KCD all building blocks (Old Block, OMFS Block, New Block-I, New Block-II and Girls Hostel) without any extra charges.
7. Internet service provider will conduct a thorough survey of the site for the installation of internet connectivity. After completing this exercise & information gathering, the firm will submit a report including the Fiber layout plan, resources deployment, tasks detail with a timeline to complete the project.
8. The equipment/ hardware supplied by the supplier shall be brand new and complete in all respects. The devices/ equipment delivered by the vendor must be compatible with the existing network connectivity. Moreover, the technical staff of the vendor/ company be involved in the installation and configuration of the same equipment provided.
9. The dedicated line/ service over Fiber Optic Cable or wireless so provided to KCD Peshawar will not be utilized by any other party/ firm/ person etc. during the period of the contract agreement.
10. Equipment till the repair or replacement. Or if there is any permanent fault in the

equipment, that will be replaced definitely by new equipment of the same model/advanced model of the same capacity/higher capacity not less than the capacity of unit supply in any case.

11. The repair and maintenance of fiber would be the responsibility of service provider during the contract period without any charges.
12. The maximum period allowed for installation of complete Internet Services is set to be 30 days from the award of the contract to the Vendor.
13. The Contract will be valid for a period of three years from the date of functioning which can be extended after mutual consent, subject to the satisfactory performance on yearly basis. First, 30 days of the services will be considered as a trial period.
14. KCD can terminate the contract with a month notice however, after the completion of the contract period; the services should be continued till alternate arrangement by KCD.

## **5. INVITATION FOR BIDS**

College Dean, Medical Teaching Institute, **Khyber College of Dentistry, Peshawar** invites sealed tenders under National Competitive Bidding for the **Hiring of Internet Services** for the year (2022-25) for college, under rule 6(2)(b) "**single stage one envelope procedure**" of KPPRA Rules 2014(2(A)),

The bidders are required to submit bid security Rs-250,000/- of the in shape of Call Deposit Receipt (CDR- Original)/ bank Security shall be submitted from the account of the firm/bidder/contractor who submits the bid in favor of College Director, Khyber Medical College.

The tenders complete in all respect must reach the undersigned by 24-05-2022 at 11.00 AM, which will be opened at 12:00 Noon on the same day in conference room of the College in the presence of the procurement committee and the bidders / representatives who may choose to attend.

Competent Authority reserves the right to reject any or all the bids as per provisions contained in Rule 47 of KPPRA Rules 2014.

## **6. BID SECURITY**

CDR from the account of the firm/bidder/contractor. Bid security Rs-250,000/- of the bid Value in shape of Call Deposit Receipt (refundable) drawn in favor of "Dean KCD".

The bid security may be forfeited:

- i) If a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or
- ii) In the case of a successful Bidder, if the Bidder fails to sign the contract

## **7. BID VALIDITY**

- i) The bids should be valid for a period of 120 Days from the date of opening.
- ii) In exceptional circumstances, after recoding the reasons, KCD College may solicit the Bidder's consent to an extension of the period of validity reasons shall be recorded in writing. The request and the responses there to shall be made in writing. The bid security provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.

## 8. STATEMENT OF REQUIREMENT

Network requirement	
1	Corporate GPON based 300/500/800 Mbps CIR at main campus (KCD) unlimited internet with (/28 IP's Pool) is required over buried fiber as primary last mile and 5.8 GHz radio as backup last mile. The ISP must provide a usage report i.e. MRT Graph that can be accessed directly by Technical Staff of KCD. Also, ISP should provide extra bandwidth on special occasions, as and when declared by the College administration, for limited days i.e. 4-5 Days without extra charges over committed bandwidth. More over if Load increases and bandwidth requirement needs to be revised in real time, ISP should also provide the rates per 100 Mbps slab minimum requirement is 300 Mbps and maximum 1000 Mbps unlimited CIR with /28 IP pool rates.
2	Preference should be given to the ISP whose POP lays within 5-kilometer radius from college location to avoid vulnerability to fiber cuts. (Documentary proof and physical survey will be required by KCD for verification) also necessary equipment, Router/Switch/Media Converts/Fiber Patch cords/etc. necessary for connectivity should be provided by ISP.
3	Laid optical fiber network must comply with ITU-T Standard G.652d

## FINANCIAL BID

S.NO	CATEGORY	COST of 100Mbps (PKR Per Month)
1.	Internet services charges per 100mbps CIR unlimited per month with /28 IP pool.	
<b>(The minimum requirement of this institute is 200Mbps and maximum up to 1000Mbps although the amount will be calculated on per 100MB slab)</b>		
Note: - Costs Includes of all taxes.		

## 9. SPECIAL CONDITIONS OF THE CONTRACT

1. If any of the given specifications/parameters do not meet the required specifications, their offer will not be considered and shall summarily be rejected.
2. In case of a successful bidder, who repudiates the contract or fails to furnish contract and as the case may be shall proceed for blacklisting and the work order will be placed to the Next Successful Bidder or from the alternative sources at the cost/risk of the concerned firm.
3. All bidders shall comply with code of ethics formulated by KPPRA.
4. The bidder has to guarantee that the services remain up and available 99.5% of the time in a given month and a failure to provide the desired uptime in services will allow penalization by KCD as per criteria given below:

Unavailability of Service	Rebate Applicable
< 3.6 hours	NIL
> 3.6 hours and <= 7 hours	Deducted as 0.4 % of the MRC of the affected link
> 7 hours and <= 10 hours	Deducted as 3 % of the MRC of the affected link
> 10 hours and <= 28 hours	Deducted as 5 % of the MRC of the affected link
> 28 hours	Deducted as 10% of the MRC of the affected link

5. The backup link must be with auto failover with same bandwidth. In case of both links i.e fiber and radio failure, the link restoration time should be within 4 - 6 hours. In the meanwhile, the company shall provide temporary link **(it could be from 3rd party)** until the restoration of primary link.

## 10. MANDATORY REQUIREMENTS FOR HIRING OF INTERNET SERVICES

No chance will be provided for re-submission of secondary documentation. The bidders must carefully read the instructions; Non-compliance to the stated instruction may lead to their technical disqualification.

S. No	Mandatory Requirements	
1.	Service Provider should provide 100% buried GPON Network till customer premises main campus (KCD). Affidavit should provide on stamp paper.	Mandatory
2.	Preference should be given to the ISP whose POP lays within 5km radius from college location to avoid vulnerability to fiber cuts. (Documentary proof and physical survey will be required by KCD for verification) also necessary equipment, Router/Switch/Media Converts/Fiber Patch cords/etc. necessary for connectivity should be provided by ISP.	Mandatory
3.	Laid optical fiber network must comply with ITU-T Standard G.652d	Mandatory
4.	Service Provider should have relevant Infrastructure Licenses.	Mandatory
5.	The Service Provider must provide fiber connectivity between KCD and all Four hostels located in the University of Peshawar.	Mandatory
6.	Service Provider licensing history with the concerned regulatory authority (ies) should be clean during last three (03) years and none of the licenses ever been cancelled / terminated/withdrawn/blacklisted by any authority (Affidavit on stamp paper required).	Mandatory
7.	Service provider shall allocate dedicated resource personnel for KCD who will be responsible for all technical non-technical issues in real time. Complete contact information of person shall be provided on company letter head.	Mandatory
8.	Registration with Khyber Pakhtunkhwa Revenue Authority (KNTN)	Mandatory
9.	Experience of managing GPON infrastructure and similar wireless solutions for 3 years	Mandatory
10.	Service Provider CVAS License holder for last five years (5 years).i.e.- 1-5 years	Mandatory
11.	Service Provider should have installations in 05 major cities.	Mandatory
12.	Satisfactory/performance certificates from 5 clients/organizations/institutions of similar scale.	Mandatory
13.	Audited reports last 02 years (Bank Statement of last 02 years)	Mandatory
14.	Service Provider must have Primary and DR site for disaster recovery and business continuity purposes. (Documentary Evidence must provide)	Mandatory
15.	Operator should have 24x7x365 helpdesk and technical support available	Mandatory

## **11. BLACKLISTMENT OF DEFAULTED BIDDER/CONTRACTOR**

### **Conditions for Blacklistment of Defaulted Bidder/Contractor under rule 44 of KPPRA Rules 2014**

The following are the events which would lead to initiate (Rule 44 of KPPRA Rules 2014) blacklisting/debarment process;

- Consistent failure to provide satisfactory performances.
- Found involved in corrupt/fraudulent practices.
- Abandoned the place of work permanently

### **Conditions for debarment of Defaulted Bidder/Contractor**

Failure or refusal to;

- Accept Purchases Order / Services order terms;
- Make supplies as per specifications agreed;
- Fulfill contractual obligations as per contract
- Non execution of work as per terms & condition of contract.
- Any unethical or unlawful professional or business behavior detrimental to good conduct and integrity of the public procurement process.
- Persistent and intentional violation of important conditions of contract.
- Non-adherence to quality specifications despite being importunately pointed out.
- Security consideration of the State i.e., any action that jeopardizes the security of the State or good repute of the Khyber Medical College MTI Peshawar.

## **12. Procedure for blacklistment and debarment**

1. Competent authority of Khyber Medical College MTI Peshawar may on information, or on its own motion, issue show cause notice to the bidder.
2. The show cause notice shall contain the statement of allegation against the Bidder.
3. The bidder will be given maximum of seven days to submit the written reply of the show cause notice.
4. In case the bidder fails to submit written reply within the requisite time, the competent authority may proceed forth with ex-parte against the bidder.
5. Direct to issue notice of personal hearing to the bidder/ authorized representative of the bidder and the competent authority shall decide the matter on the basis of available record and personal hearing, if availed.
6. The competent authority shall decide the matter within thirty days from the initiation of proceedings.
7. The order of competent authority shall be communicated to the bidder by indicating reasons.
8. The order past as above shall be duly conveyed to the PKPRA and defaulting bidder within three days of passing order.
9. The duration of debarment may vary up to five years depending upon the nature of violation.



**13. REDRESSING OF GRIEVANCES**

1. The purchaser shall constitute a committee comprising of disagreed & notified by the competent authority proper powers and authorizations to address the complaints of bidders that may occur prior to the entry into force of the procurement contract.
2. Any bidder feeling aggrieved by any act of the purchaser after the submission of his bid may lodge a written complaint concerning his grievances not later than 03 days after the announcement of the bid evaluation report.
3. The grievance redressal Officer shall investigate and decide upon the complaint within 06 days of the receipt of the complaint. The report along with decision shall be forwarded to the purchaser officer within the prescribed period.
4. Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.


**Note:** Grievance notified & designated who can invite appropriate official as co-opted member for grievance.

**14. AWARD OF CONTRACT**

Contracts shall be confirmed through a written agreement signed by the successful bidder and the MTI /KCD Peshawar duly attested by the Oath Commissioner/Notary Public.

**15. PAYMENT**

The payment will be made 100% after presentation of the delivery/completion/execution report of the contract and all other works described in Contract.

  
16-05-2022  
Dean

KCD, Peshawar

